



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, June 28, 2018

8:45 AM

The Christian County Historic Courthouse

I. Convene

The meeting was called to order at 8:45 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:45 AM
Ralph Phillips	Eastern Commissioner	Present	8:45 AM
Hosea Bilyeu	Western Commissioner	Present	8:45 AM
Krista Cronin	Deputy Clerk	Present	8:45 AM
Julia Maples	Assistant	Present	8:45 AM

Motion/Vote - Christian County Commission

Discussion - Establish Quorum

Motion/Vote - 8:50 AM Christian County Commission

Discussion - Approve Agenda

Attendees: Auditor Amy Dent

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve Christian County Commission's agenda for today, June 28, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:54 AM Christian County Clerk

Discussion - Approve Minutes and Financials

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's closed session minutes per RsMO 610.021.2 (Real Estate) from June 4, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM

Approve Minutes

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Cindy Childress

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's closed session minutes per RsMO 610.021.1 (Litigation) from June 21, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM

Approve Minutes

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Cindy Childress

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's regular session minutes from June 21, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:56 AM

Approve Minutes

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Cindy Childress

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's regular session minutes from June 25, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:57 AM

Financials Discussion

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Cindy Childress

The Commission met with presenter Amy Dent, Christian County Auditor, for a financials discussion. Auditor Dent was seeking approval to follow the recommendation of the County's outside auditors (KPM CPA's & Advisors) to establish and fund a reserve for the Stonehollow Neighborhood Improvement District Special Assessment Bonds in the

amount of \$11,047.29. Western Commissioner Bilyeu moved that the money be transferred to meet the recommendation of the County's external auditor in reference to said fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

II. Agenda

Motion/Vote - 9:00 AM Paragon and DeWitt

Discussion - 06-28-18-1 Construction Update

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes

Late Arrival: Captain Koch

The Commission met with presenters from DeWitt & Associates and Paragon Architecture for a construction update. The Commission were presented with documents reflecting each change proposed. The first document presented was PR 04, in reference to locking mechanisms and card readers. Presiding Commissioner Weter entertained a motion to authorize the amount of \$7,074.00 to be removed out of the construction contingency as referenced in PR 04.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:05 AM

Construction Update - PR 06-1

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with document PR 06-1, in reference to intercoms, door controls, and licensing. Mr. Erwin noted that if approved, this item will be brought back before the Commission as a change order. Western Commissioner Bilyeu asked that because this is such a large change, is it necessary to re-bid it out to other vendors? Mr. Erwin answered no, because it still falls within the same contract. Presiding Commissioner Weter entertained a motion to authorize the addition to the Guaranteed Maximum Price in the amount of \$170,438.00, as referenced in PR 06-1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:19 AM

Construction Update - PR 06-2

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with document PR 06-2, in reference to a credit for door hardware. Presiding Commissioner Weter entertained a motion to approve PR 06-2 involving a credit of \$163.68.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:20 AM

Construction Update - RFI 055

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with document RFI 055, in reference to the elevator. Presiding Commissioner Weter entertained a motion to approve the request of taking out of the construction contingency the amount of \$9,677.00 in order to accommodate the change from a traction elevator to an hydraulic elevator.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:26 AM

Construction Update - ASI 05

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with document ASI 05, in reference to a security room. Presiding Commissioner Weter entertained a motion to approve the expansion of the security monitoring site beyond what was initially planned, and the proposal is to

provide labor, materials, and equipment in the amount of \$12,242.00 to be added to the Guaranteed Maximum Price.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:34 AM

Construction Update - ASI 06

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with document ASI 06, in reference to the grouting of holding cells. Presiding Commissioner Weter entertained a motion to approve paying for labor, materials, and equipment directed at fully grouting the holding cells, which includes bonding and insurance in the amount of \$12,200.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:37 AM

Construction Update - Proposed Architect/Engineer Amendment 006

Attendees: Auditor Amy Dent, Rance Burger with the Christian County Headliner, Mike Sutton with DeWitt & Associates, Brad Erwin with Paragon Architecture, Prosecutor Amy Fite, Cindy Childress, Chief Juvenile Officer Perry Barnes, Captain Koch

The Commission were presented with a document referencing Proposed Architect/Engineer Amendment 006, which is a contract amendment. Presiding Commissioner Weter noted that in light of all of the extra effort required by Paragon Architecture to complete said change orders, they are requiring an amendment to the contract between Christian County and Paragon Architecture to increase their fee by \$24,000.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:00 AM Christian County Recorder Kelly Hall

Discussion - 06-28-18-2 Scanners Bid Opening

Attendees: Randy Long, Recorder Kelly Hall, Brian Sexton with Missouri Document Solutions

Late Arrival: Resource Management Director Todd Wiesehan

The Commission met with presenter Kelly Hall, Christian County Recorder, in reference to a bid opening for scanners. Four bids were received. The first bid opened was from Missouri Document Solutions, for three scanners installed at the cost of \$10,500.00. The second bid opened was from Kodak Alaris, in the amount of \$4,495.00 per scanner. The third bid opened was from Corporate Business Systems, in the amount of \$2,615.32 per scanner. The last bid opened was from 1st Run Computer Services, in the amount of \$2,329.00 per scanner. Recorder Hall will return Thursday, July 5, 2018 at 11:00 a.m. with her recommendation for award. Presiding Commissioner Weter entertained a motion to move toward a decision on acquiring scanners for the Christian County Recorder's office, with the Recorder presenting her choice next Thursday.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:15 AM Planning and Development Todd Wiesehan

Discussion - 06-28-18-3 Review and Approval Adjustments to Buildings- Inspect Fee Schedule

Attendees: Randy Long, Resource Management Director Todd Wiesehan

The Commission met with presenters Randy Long and Resource Management Director Todd Wiesehan in order to review adjustments to the Building Inspection fee schedule. Mr. Wiesehan presented his findings, noted that the fee schedule hasn't been changed in ten years, and said the cost of doing business has increased in many ways. Mr. Wiesehan reviewed his findings and recommendations for change. Mr. Wiesehan also expressed his desire to fund a full-time employee as well as technology improvements in order to become more efficient. Presiding Commissioner Weter entertained a motion to approve Order # 06-28-18-01, and to adopt and approve the proposed fee schedule pending proper changes, with the effective date of July 1, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:00 AM Krista Cronin

Discussion - 06-28-18-4 Closed Session RSM 610.021.3

Attendees: Auditor Amy Dent, Clerk Kay Brown

Presiding Commissioner Weter entertained a motion to enter into closed session per RsMO 610.021.3, regarding personnel, by means of roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

12:11 PM

Resume Regular Session

Attendees: Auditor Amy Dent

Closed session was terminated by means of roll call vote, and the Christian County Commission is now back in regular session.

III. Adjournment

The meeting was closed at 12:12 PM

12:12 PM

Adjourn

Attendees: Auditor Amy Dent

Presiding Commissioner Weter adjourned the meeting.



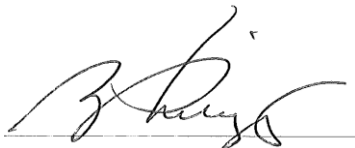
Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips